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Class B Truck Driver – Wholesale Warehouse

Description

The Truck Driver must believe in and strive to achieve the company's vision daily through everything he or she does. He or she is to consider all fellow employees as his or her own customers and should strive to exceed their expectations by offering fast and friendly service, lending a helping hand or doing whatever is necessary such that every customer says " wow-what great service." The Truck driver must portray "MAGIC" at all times by practicing courteous, defensive driving.

The Truck Driver is responsible for following all company policies and procedures as well as OSHA and CDL requirements. This includes but is not limited to Picking, Customer Service, Security, Receiving, Employee Purchases, Delivery, Truck loading, Money Collection for outside accounts only, and Cigarette Room Policy & Procedures. The Truck Driver reports to the General Manager.

All invoices must be carried in the cab of the truck. If the invoices are for HDS they are kept in the stores respective folder in the cab of the truck. The Truck Driver must ensure that the back door to the truck is locked with a pad lock at any time that the truck is left unattended. The Truck Driver is responsible for secure and accurate delivery of merchandise to all our customers. The Truck Driver must verify with the store employee upon delivery the amount of cigarette cartons, milk and frozen food service being delivered. He or she is also responsible for the pick-up of empty crates and dollies from all customers and the pick-up and safe return of mail, folders, bags and recyclables from Heritage's Dairy Stores. The Truck Driver is responsible for ensuring that all perishable products are placed in the proper storage area at each customer's location. He or she is responsible for ensuring all written documentation for all deliveries and payments is done accurately, invoices are clearly signed by the customer, and returns are returned to the designated persons.

The Truck Driver is responsible for seeing that the vehicle he or she is using is kept neat and clean according to Housekeeping policies and procedures. He or she is also responsible for ensuring the safety of the vehicle by following the daily inspection procedures as outlined in the Commercial Drivers manual. The Driver is expected to completely unload his or her vehicle at the end of each day, and to place all unloaded materials in their proper areas.

The Truck Driver is required to attend the monthly meeting and any other meeting requested by the General Manager. He or she is expected to develop him or herself in order to achieve individual growth, which contributes to the growth of the company. The Truck Driver is expected to communicate constantly with the General Manager, keeping him/her informed of the information that affects the operations of the company. All questions, comments and suggestions are to be brought to the attention of the General Manager unless they are not available, in which case any department head can be notified.

The Truck Driver is an important part of our Company. He or she must believe in and exercise our Company's principles, values and mission. His or her professionalism must be demonstrated through each decision made and step taken

Hiring organization
Heritage's Wholesale

Employment Type
Full-time

Job Location
1401 Imperial Way, 08066, West Deptford, New Jersey, USA

Working Hours
8 Hour Shifts Ending Before 3pm

Date posted
January 26, 2022

as he or she strives to achieve our company's goals and reach our vision.

Qualifications

- Must be 21 years of age
- Must have a valid NJ license Class B with a medical card if driving the lift gate truck
- Must have a valid NJ license with a medical card if during the outside truck
- High school diploma or equivalent
- Able to lift 75 lbs. without restrictions
- Able to reach, kneel and climb
- Able to push a cart with wheels that has 300 to 400lbs of product on it.
- Able to read, write and understand the English Language